

What subjects are taught?

Sarthak training centre provides PwDs training in following areas:

- 1. Basic Skill Building – Basic English + Soft Skills + Basic Computers**
- 2. Sector Specific Training – Tourism & Hospitality + IT/ITes + Organized Retail**
- 3. Pre Employment Module – Mock Interviews + Resume Creation**

Basic Skill Building content is taught to all trainees and aims at preparing trainees with skills required for any job in current settings.

1. In Basic English, the core focus is on making trainees confident and equipped to Read/ Write/ Speak basic sentences in English language.
2. In Basic Computers, trainees are trained in basics of Computer skills such as how to on/off computers, basic components of computers, using Word, Excel and Power-point.
3. In Soft Skills, trainees are equipped with the knowledge and understanding of personal and interpersonal skills, so they can better manage their personal, social, and professional lives.

In Sector specific training, there are 7 training options in 3 sectors, namely:

- 1. Tourism & Hospitality – Food & Beverages Steward, Housekeeping Attendant**
- 2. Organized Retail – Customer Sales Associate, Store Operations**
- 3. IT-ITes – CRM Domestic Voice, Data Entry Operator, Web Developer**

In **Pre Employment Module** based on Sector and job role covered in Sector Specific Training, preparation for interviews is conducted using Mock Interview techniques and doing revision of various components in Basic and Sector Specific training.